

<u>Surname, First Name:</u>	
<u>Address:</u>	
<u>E-mail:</u>	
<u>Enrollment number:</u>	<u>University/academy:</u>
<u>IBAN:</u>	
<u>BIC:</u>	
<u>Name of the Bank:</u>	
<u>Account holder:</u>	

<u>Submit to:</u>	Studentenwerk Leipzig Abteilung Rechnungswesen/ Controlling Goethestraße 6 04109 Leipzig	Phone number: 0341 9659-665 E-Mail: semesterbeitrag@studentenwerk-leipzig.de	
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Application for reimbursement of the semester fee (for students of the University of Leipzig this includes reimbursement of the fee for the Student Council)

for Winter semester 20.....
 Summer semester 20.....

Please note:

- *The reimbursement can only be applied for one semester at a time - otherwise the application is invalid!*
- *The application for reimbursement must be submitted to the Studentenwerk Leipzig **before the start of lectures of the respective semester** - this does **not** apply to the pro-rata reimbursement of the MDV semester ticket.*
- *A copy of the relevant certificate (certificate of disenrollment, waiver, enrollment, etc.) from the respective university must be submitted.*
- *When submitting the application for reimbursement, the student card of the respective university/academy in Leipzig must be presented to check the imprint (if no student card was issued, this must be communicated). After the imprint has been checked, further action may be necessary.*

Reason:

<input type="checkbox"/> After re-enrollment, the exemption from payment of the semester fee was approved.		
<input type="checkbox"/> No enrollment has taken place.	<i>and</i>	<input type="checkbox"/> Enrollment at another university took place.
<input type="checkbox"/> Enrollment was cancelled before the start of lectures.	<i>and</i>	<input type="checkbox"/> Enrollment at another university took place.
<input type="checkbox"/> After re-enrollment, disenrollment took place before the start of the semester.	<i>and</i>	<input type="checkbox"/> Enrollment at another university took place.
<input type="checkbox"/> The disenrollment took place during the course of the semester.		

I hereby confirm that I have not used or will not use the services of the Studentenwerk Leipzig for the period mentioned above.

I hereby confirm that I have taken note of the information on the exemption from semester fee and reimbursement of the semester fee on the website of the Studentenwerk Leipzig as well as the data protection information according to Art. 13 GDPR (<https://www.studentenwerk-leipzig.de/semesterbeitragsbefreiung-und-rueckzahlung>).

I agree to correspondence and/or the sending of data by e-mail to the e-mail address given above. I am aware that e-mails sent in this way may contain personal data. I am aware of the risks associated with the sending of such e-mails - in particular the unauthorized reading and utilization by third parties.

- This consent may be revoked at any time –

<u>Date, Signature:</u>
